

Certificate IV in Training and Assessment (upgrade) (TAE40110)



THIS UPGRADE COURSE IS AVAILABLE TO CURRENT HOLDERS OF PREVIOUS TRAINING AND ASSESSMENT QUALIFICATIONS - BSZ40198 OR TAA40104.

THIS COURSE IS SUITABLE FOR PEOPLE WISHING TO WORK AS TRAINERS AND ASSESSORS OR FOR INDIVIDUALS SEEKING TO EXTEND, ENHANCE AND COMPLEMENT EXISTING QUALIFICATIONS.

THERE ARE 5 UNITS OF COMPETENCY IN THE UPGRADE CERTIFICATE IV IN TRAINING AND ASSESSMENT PROGRAM.

DAY 1

TAEDES401A:

Design and develop learning programs

TAEDES402A:

Use training packages and accredited courses to meet client needs

DAY 2 & 3

TAEASS401A:

Plan assessment activities and processes

TAEASS502A:

Design and develop assessment tools

TAEASS301A:

Contribute to assessment

The Certificate IV in Training and Assessment provides the competencies required to deliver training in an industry area or area of subject matter expertise, and to conduct competency-based assessment in a range of contexts.

This upgrade program is suitable for those workplace trainers and assessors that hold either of the previous training and assessment qualifications (BSZ40198 or TAA40104).

The Certificate IV in Training and Assessment qualification is designed for training practitioners who have a broad role or major component of their role in the delivery and assessment of training services

DESIGNED FOR:

This course is suitable for people wishing to work as trainers and assessors or for individuals seeking to extend, enhance and complement existing qualifications.

DURATION:

3 day instructor-lead. Five units are required to complete the qualification.

COST:

\$1,500.00 (no GST)

TRAINING DATES:

- 22 Feb; 21, 22 March 2012.
- 2, 30, 31 May 2012.
- 4 July; 1, 2 August 2012.
- 3, 31 Oct; 1 Nov 2012.

VENUE:

Portpark Conference Centre, Building 2, 574 Plummer Street, Port Melbourne, Victoria 3207.



TAE40110 Certificate IV in Training and Assessment - Upgrade Enrolment Form

CONTACT DETAILS

Full Name:
Company:
Position:
Address:
..... Postcode:
Email:
Telephone: (Work) (Mobile)

COURSE DETAILS

Course: TAE40110 Certificate IV in Training and Assessment - Upgrade
Training Venue: Portpark Conference Centre, 574 Plummer Street, Port Melbourne Victoria 3207
Cost: \$1,500.00 per person
Training Dates: 22 Feb; 7, 8, 21, 22 March; 11 April 2012.
 2, 16, 17, 30, 31 May; 20 June 2012.
 4, 18, 19 July; 1, 2, 22 August 2012.
 3, 17, 18, 31 Oct; 1, 21 Nov 2012.

PAYMENT DETAILS:

Direct deposit: Bank: ANZ Bank
BSB: 013395 Account Number: 495666751
(Please use surname and initials for reference)
 Cheque: Please make cheque payable to **Learning Verve Pty Ltd**
Mailing address: Learning Verve Pty Ltd, PO Box 634, Port Melbourne Victoria 3207

I have read and agree to Learning Verve's Terms and Conditions below.

Signature: Date:

Please return your completed Enrolment Form together with your payment to:

Learning Verve, PO Box 634,
Port Melbourne VIC 3207

Fax: (03) 9676 2499

**Please contact us if you have any queries. Ph: 03 9676 9211
or email: admin@learningverve.com.au**

TERMS AND CONDITIONS

- Learning Verve reserves the right to cancel courses due to insufficient enrolments or conditions beyond its control. Notification of any cancellations will be made as early as practical and include a full refund.
- Payment is to be received in full 14 days prior to the commencement of the course. If you wish to cancel, 10 working days notice must be given to receive a full refund, however a \$125 administration fee is payable.
- Notification of your booking will be sent on receipt of your application.
- Learning Verve reserves the right to withdraw any participant from the course if payment has not been received in accordance with our payment terms.