

Project Management Advanced

Overview:

There is more to successful project management than planning and scheduling tasks. This course is designed to meet the needs of those who require an understanding of the more advanced elements of project management. This training will assist those involved in managing projects, manage them more effectively. At the completion of this course, participants should be able to:

- Establish the strategic linkages between the specific project and overall business directions
- Establish, coordinate and manage project scope
- Establish, coordinate and manage project planning activities
- Manage the delivery of the project outputs

Designed for: Individuals who are responsible for managing or participating significantly in project activities. (2 day Project Management – Fundamentals course should precede this training)

Duration: 2 days

Content:

Project characteristics

- Project fundamentals review exercise
- Revision: project constraints
- Revision: project lifecycle
- 4 types of projects quadrant
- Why do projects fail?
- Reasons for project failure
- Reasons for project success

Project concept

- Integration of project objectives with existing business strategy requirements
- Defined benefits
- Processes of project concept
- Strategies
- Analysis
- Costings
- Management

Stakeholder management

- Key stakeholders
- Other stakeholders
- Stakeholder requirements
- Team development
- Phases of team development
- Project manager's leadership style
- Team building
- Managing conflict

Project communication

- Stakeholder analysis
- Communications model
- Project management checklist

Network diagram & critical path

- Network diagram
- Critical path
- Calculating the critical path

Risk management

- Risk identification
- Risk assessment
- Risk response planning

Quality management

- Quality planning
- Quality assurance
- Quality control

Project tracking and change management

- Monitoring a project
- Earned value management
- Setting the project baseline
- Project change control

Project close

- Project management checklist

Actions



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